



DMHOA Construction Checklist for Proposed General Improvements to or around existing units

1. Cover page/Application:

- Homeowner's contact information
- Contractor's contact information (if applicable)
- Description of proposed project

2. Plan Requirements:

- Minimum of one set of 8.5x11" plans or drawings should be submitted. Proposed work may be sketched on copies of your site plan or mortgage survey to show proposed work and the location of work being proposed at your unit. (If plans or drawing are larger, please submit two sets) A copy of your site plan may be obtained from the Washtenaw County Offices located at 705 N. Zeeb Road or at www.ewashtenaw.org (Go to online services, Well & Septic Records, enter just your street # then search).
- Design plans from your architect, engineer, builder, or supplier detailing your proposed work will be required for building additions, accessory buildings, decks and other projects as requested by the Board.
- Plans for Accessory Buildings shall also comply with the requirements listed on the Peters Building Company / Diuble Meadows Guidelines for Accessory Buildings.
- All proposed work shall conform to the Diuble Meadows Master Deed and By-Laws. Please review By-Law Article VI (Restrictions) prior to submitting plans. A copy of the Master Deed and By-Laws can be found on our website www.diublemeadows.com under the Association Information tab.
 - Drawing shall show and comply with the following:
 - Location of house, property lines, easements, well & septic systems.
 - Plans/Drawing should show dimensioning and note the scale
 - All Buildings need to be within the building envelopes of the property. (Per Lodi Township Zoning Inspector).
 - All Buildings shall be a min. of 5' away from the Septic Tanks and a min. of 10' away from both the current and alternate septic fields. (Per Washtenaw County Building Department).
 - All Buildings shall be a min. of 3' away from the water well location and that is measured from the widest point of the building or overhang. (Per Washtenaw County Building Department).



3. Fences:

- All proposed fences shall conform to the Diuble Meadows Master Deed and By-Laws Article VI (restrictions), Section 1, Sub Section f. (page 15) and must be approved to the Board of Directors before construction. The following restrictions also apply:
- Fences shall be constructed of maintenance free black powder coated aluminum and have a flat top rail.
- Privacy fencing of any height are prohibited.

Additional information/details may be required depending on the type and scope of work.

Please note after your project is approved by the Association/Developer, you still will need to obtain the appropriate approvals/permits from the Township of Lodi and Washtenaw County.

Homeowner can submit their proposed projects to the Board for review by:

- Email
- Hand Delivered
- Mail

revised 10/25/16